



2019 Summer School Policies and Fees

**A SIGNED COPY OF THIS FORM IS REQUIRED TO PROCESS YOUR REGISTRATION.
Signature page is on the last page.**

SESSION DATES

Summer session is Tuesday, June 4 - August 9. School is closed on July 4.

Start Date - Choose Your Option

OPTION ONE: Tuesday, June 4

OPTION TWO: Monday, June 10

OPTION THREE: Custom. *Due to unpredictability later in the summer, custom start dates may vary by a few days to accommodate prior students who are finishing their courses. We will keep you updated as your start date approaches.*

TUITION PLANS

Classes for Credit

Standard Plan: Complete a college prep SEMESTER in about 4 weeks;
2 hours per day, Monday - Friday

Accelerated Plan (limited availability): Complete a college prep SEMESTER in
about 2.5 weeks; 3 hours per day, Monday - Friday.

Course Preview Course previews are for students who want to boost confidence by
getting started on their toughest classes, or to lighten their load in the school year. We
offer two plans:

Recommended Plan - 3 consecutive weeks, one hour per day. Consists of one
week of review, two weeks of preview.

Custom Plan - custom scheduling based on availability. 10 hour minimum.

COORDINATING WITH YOUR SCHOOL

It is your responsibility communicate with your school to understand the school's policies about taking summer school courses at other schools. Your signature below indicates that you know your school's policies and understand that it is your responsibility to comply with them.

YOUR CLASS SCHEDULE

When you register, your **START DATE** will be confirmed and you will be given and a **COURSE DEADLINE**.

Your COURSE DEADLINE is a "not-to-exceed-date". Your course deadline is NOT a guaranteed completion date.

Lydian uses mastery learning, allowing students to progress at their own pace within reason to master course content. With consistent attendance, full effort, and the required foundational skills, students are able to master content and complete their courses on or before the COURSE DEADLINE.

Students who do not put forth full effort, who have a high absentee rate, or who have gaps in foundational skills usually need additional time beyond the COURSE DEADLINE.

If you need additional time, you will need to purchase Course Extension Blocks to finish your course. Every effort will be made to continue the COURSE EXTENSION with the same schedule and teacher, but there may need to be a change in schedule or teacher.

VACATIONS AND ABSENCES

Vacations

We understand that summer is a time for families, and we aim to be as flexible as possible. We offer two options for planning around your vacation:

OPTION 1. Guaranteed Restart Date

- Pay the Vacation Fee to keep your course on Active Status. Instruction continues when you return, and your COURSE DEADLINE is extended to accommodate your vacation. Although we always do our best, we cannot guarantee to give you the same teacher when you return.
- Guaranteed Restart is required for vacations of 5 consecutive school days or fewer.

OPTION 2. Best Available Restart Date

- Go on Inactive Status and let us know your requested return date. We will notify you later in the summer when an opening becomes available, as close as possible to your requested return date.
- Best Available restart dates are not scheduled in advance, because we need to wait for students who started earlier in the summer to complete their courses. We can usually accommodate everyone, and you always have the option of completing the course in our after school program as well.
- Although we do our best, we cannot guarantee to give you the same teacher(s) or schedule when you re-start your course.
- Best Available Restart is only available for vacations of 6 consecutive school days or more.
- Not available to students in the Accelerated Plan.

One-to-One Instruction

All courses are taught one-to-one, meaning one student to one teacher.

Unplanned Absences

We understand that unforeseen circumstances can come up, so we account for one emergency absence for you and your teacher when calculating your COURSE DEADLINE. We reserve 40 hours of instruction per semester, and a one-day absence for students in the Standard Plan should not affect completion times.

However, if you are absent more frequently, your completion times may be affected, and you might need to purchase COURSE EXTENSIONS to complete the course.

Absences for students in the Accelerated Plan are highly discouraged, as one day missed represents a significant portion of the course.

TUITION AND FEES

TUITION ITEM	RATE	NOTES
Course for Credit - One Semester, 5 units.	\$3700 per five units of credit	Instruction offered from Start Date to Course Deadline date.
Course Extension	\$360/extension (four one-hour sessions)	Only necessary if course has not completed by the deadline.
Course Preview - Recommended Plan	\$1400	For 15 one-hour
Course Preview - Custom	Minimum \$950	Minimum 10 one-hour sessions
Scheduling Fee	\$260	Applied to Enrollment Fee upon enrollment confirmation. Non-refundable.
Enrollment Fee	\$260	Per subject. Covers books, supplies, and up to 5 transcripts. Does not include science lab supplies. Non-refundable.
Lab Fee	\$150	For lab sciences only. Non-refundable.
Vacation Fee	\$50 per one-hour session	Subject to cancellation fee once confirmed.

CANCELLATION POLICY

When you approve your class schedule, your credit card will be charged, your enrollment will be considered confirmed, and the following cancellation policy applies.

Cancellation notifications are accepted on school days up to 5PM. Notice received after 5PM or on weekends/holidays will be considered as received on the following school day. School days are defined based on the **Lydian Instructional Calendar** posted on our website.

If notice is received:	Tuition Refund
On or before May 15	80% tuition refund
After May 15 and two weeks or more before your start date	50% tuition refund
Less than two weeks before your start date <u>and</u> no later than the 5th school day following your start date.	25% tuition refund
After the 5th school day following your start date	No tuition refund
Fees are not refundable	

Continuing Students Only:

If you enroll in summer school to complete a course (or courses) that you started in the school year, and do not need summer school because you unexpectedly finish the course(s) in the school year, the Cancellation Policy is waived.

CHANGES TO YOUR ENROLLMENT

For any changes requested after your enrollment has been confirmed - including but not limited to change in vacation dates, start date, or class time, we will do our best to accommodate you on a space-available basis.

Due to unavoidable scheduling complexities as we get closer to the start of summer, we cannot guarantee to accommodate change requests once your enrollment has been confirmed. If we are unable to accommodate your change request, you have the option of keeping the class as scheduled, or cancelling your class(es), in which case Cancellation Policy will apply.

COMMON QUESTIONS

Q: I need to be done by a specific date. Is my COURSE DEADLINE a guaranteed completion date? The COURSE DEADLINE is not a guaranteed completion date.

However, students with consistent attendance, full effort, and strong prerequisite skills complete their courses by their COURSE DEADLINE - often with time to spare. Because of these variables, we cannot guarantee that your student will master all the material by the COURSE DEADLINE. If you do not finish in summer, you can enroll in our after school program to pick up where you left off.

Q: What if I finish sooner than my scheduled completion date?

If your student finishes in fewer sessions than estimated and you have mastered the content, your course will be considered complete and you will receive a transcript indicating grade(s) and unit(s) earned. No tuition refunds will be given for courses that finish before the COURSE DEADLINE.

Q: What if I take longer? If you do not finish within the estimated scheduled hours, you can purchase COURSE EXTENSION blocks. If there is not time to complete the course in the summer, you have the option to enroll in our after school program to continue the course during the school year.

Q: If I am requesting a Custom Start Date, why can't you tell me exactly when I will start?

Students who started earlier in the summer may need a few extra days to finish their courses. We will keep you posted as your start date approaches.

UPDATES AND CHANGES TO SUMMER POLICIES

Any changes to these policies will be communicated to you electronically, and become effective immediately.

IN THE EVENT OF AN EMERGENCY

In the event of an emergency, every effort will be made to contact you or your designees at the phone numbers provided. If we cannot reach you or your designees, we will proceed with contacting emergency personnel.

I give my permission to Lydian Academy staff to contact and authorize emergency personnel to provide emergency treatment as necessary for my child.

SUMMER POLICIES ACKNOWLEDGEMENT

I reviewed and agree to the 2019 Summer Policies and Fees.

Name of financially responsible parent (please print): _____

Signature of financially responsible parent: _____

Student name (please print): _____

Date: _____